

Ref No.: HVC/20210701-001

Date: 01 July 2021

APPOINTMENT ORDER

Subject: **Appointment of Student Counselor**


We are pleased to appoint **Mr. Parag Zala (M.S.W.)** as the **Student Counselor** at **Harivandana College, Rajkot**. His role will be instrumental in providing psychological counseling, emotional support, and career guidance to students, ensuring their overall well-being and development.

Terms of Appointment:

1. **Designation:** Student Counselor
2. **Tenure:** Academic Year 2021-22 Onwards (Renewable as per performance and institutional requirements)
3. **Reporting To:** Principal, Harivandana College
4. **Roles & Responsibilities:**
 - Provide one-on-one and group counseling sessions for students.
 - Address issues related to stress, anxiety, depression, and academic challenges.
 - Conduct awareness workshops on mental health and well-being.
 - Work in coordination with faculty and student welfare committees.
 - Maintain confidentiality and uphold ethical counseling practices.

Mr. Parag Zala is expected to assume his responsibilities with dedication and professionalism. We extend our best wishes for his tenure at Harivandana College.



By Order


Principal
Harivandana College, Rajkot

Copy to

1. All Committee
2. Administration Cell